

A.C.G 61

DEPARTMENT OF POSTS INDIA



(See Rule 267, Post and Telegraphs Financial Hand Book Volume I Second Edition)

Charge Report and Receipt for each and stamps, on transfer of charge

Certified that the charge of the office of _____

Was made over by(name) _____

To (name) _____ at

(place) _____ On the (date) _____

“Fore Noon / After Noon” in accordance with No. _____

_____ Dated _____ from _____.

Relieved Officer

Relieving Officer

*Certified that the balances of this date of the several books (including Stock Books and Registers) and accounts of the office have been checked and found correct.

*Certified that the balances as detailed below were handed over to me by the Relieved Officer and I accept the responsibility for the same.

A. Cash _____

B. Stamp _____

C. Revenue _____

Made up of:-

1. Stamps _____

2. Cash _____

Relieved Officer

Relieving Officer

Dated _____

Forwarded to _____

*The Certificate when not actually required may be scored through.

A.C.G 61

DEPARTMENT OF POSTS INDIA



(See Rule 267, Post and Telegraphs Financial Hand Book Volume I Second Edition)

Charge Report and Receipt for each and stamps, on transfer of charge

Certified that the charge of the office of _____

Was made over by(name) _____

To (name) _____ at

(place) _____ On the (date) _____

“Fore Noon / After Noon” in accordance with No. _____

_____ Dated _____ from _____.

Relieved Officer

Relieving Officer

*Certified that the balances of this date of the several books (including Stock Books and Registers) and accounts of the office have been checked and found correct.

*Certified that the balances as detailed below were handed over to me by the Relieved Officer and I accept the responsibility for the same.

D. Cash _____

E. Stamp _____

F. Revenue _____

Made up of:-

3. Stamps _____

4. Cash _____

Relieved Officer

Relieving Officer

Dated _____

Forwarded to _____

*The Certificate when not actually required may be scored through.